Library Space Application Form Academic Year 2013-2014

According to Butler Library regulations, in order to apply you must be within seven years of your first date of registration and you must have submitted an approved academic progress form during the current academic year through SSOL.

New regulations state that post-M.Phil. students have a right to individual library space for one academic year only. However, if you are granted space for this academic year, you will be able to re-apply to be wait-listed next year.

Please read the new library policy carefully before answering the following questions. The policy is available on the English Department website.

Name: 
Year of Study: 
Date: 
Date M.Phil. awarded or expected: 

Circle each of the following which may apply.

1. Are you on fellowship this year? Yes No

2. Have you been allotted space in the library before? Yes No

If yes, how many years have you held the carrel and what is your date of contract expiration? (NB: the date of expiration is one year from the date you were granted the carrel via email)

_______________________________________________________________________

3. Do you commute to Columbia? Yes No

If yes, please provide an estimate of the time you spend commuting to and from Columbia.

_______________________________________________________________________

4. Do you have any dependents? Yes No
5. If you answered **NO** to questions 3 and 4, briefly explain why you are applying for library space this year.

6. If we are unable to provide you with space this year due to library space allotment, would you like to be wait-listed for next year?

   Yes  
   No

Signature: ________________

____________________________________Date______________

Please EMAIL your completed form in .rtf format to Royden Kadyschuk, rjk2116@columbia.edu

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<th>Space granted</th>
<th>YES ☐</th>
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